The back page:

Provides information as follows: Who is preaching the sermon The Offertory Hymn number or words Where to find the Eucharistic Prayer The Post-Communion Hymn number or words The Final Hymn number or words

Final section



A brief overview of the services for the week is sometimes provided but it is advisable to cross check with the weekly email or parish website.

A prayer section is given - again you get more on the weekly email news letter.

Final table gives you the title for next Sunday and the set readings so you can prepare if you wish.

Occasionally: there is what the Vicar calls a 'bumper edition' of the pewsheet - this is usually because the readings are long or there is for some reason a lot of key information which will not fit onto the standard 2 sides of one sheet. So a version with 2 sheets stapled together is given out instead.

Extra special services: There are some occasions when the materials for a Liturgy are all contained in a single booklet - usually produced in a larger format (On A3 rather than on A4 paper). This is true for All Age and other special events like a Confirmation. On these occasions the back page contains the usual pewsheet weekly outline and other sections. It is assumed you will take the whole booklet home as a souvenir and for inspiration...

The Parish Church of St Michael and All Angels, New Marston, Oxford

www.stmichaelandallangelsnewmarston.org.uk

This is a brief introduction to the sheet handed out as you arrive every Sunday alongside the Order of Service and hymn book

How the pewsheet works

10 am worship on Sunday is the main event of the week. You will find other leaflets in this pack on "The 10am Eucharist" and "Worship Through the Christian Year" which explain the overall scheme and structure of the Sunday Eucharist. On arrival on Sundays you are usually given: The Liturgy booklet with the main order of service in it, a Hymn book and the pewsheet.



The pewsheet serves several purposes:

it welcomes you into church

it gives you the Collect (= set prayer), readings and songs which are specific to that day's Eucharist.

- it gives you an introduction to that day's liturgy
- it gives some prayer intentions and next Sunday's readings

The pewsheet is provided as a resource you can use during the week as well as on Sundays. The images printed on the sheet are also chosen to help your reflections on the readings or season. You might like to have a recent pewsheet to hand as you read on:

On the cover:

The Heading gives you the official title of the Sunday such as "2nd Sunday of Easter" with the calendar date and the service (usually 10am Eucharist). The angel with a trumpet logo (or a seasonal logo at the top right of the cover) picks this key information out.



Under this section are 2 columns. The left hand one is called "Special Features for today's Worship" which provides some context for the liturgy and specific hall marks are drawn to your attention. You can look these features up in your liturgy booklet and where applicable the rest of the pewsheet.

The right hand column provides a Welcome, lists some key people, an indication about Gift Aid and finally indicates which Liturgy book is being used on that Sunday. It also reminds you to take this pewsheet home with you.

Finally at the bottom of the page is some contact information.

Central pages tell you where to find the very beginning of the service (pewsheet, liturgy booklet or a separate sheet) and if necessary where we are beginning if it is not in the pews in church (For example in Lent we begin in St Michael's Room and process into the main part of the church together).

Collect = the special prayer set for today (and the rest of the week) which brings to a conclusion the Gathering (see the leaflet on the 10 am Eucharist).

The pewsheet is now your main guide for:

Part 2: Liturgy of the Word

First Reading usually from the Hebrew Scriptures (= Old Testament) **Canticle**: something is then sung to mark the season or help our reflection on the readings - if not in the hymn book the words are printed here on the sheet or a prompt on where it can be found in the liturgy booklet.

Epistle usually from one of the Letters in the New Testament - this reading is sometimes left out if we are only having 2 readings. **Gradual** = something we sing to prepare ourselves for the key reading which is the Gospel reading. Quite often this is a setting of the word "Alleluia" or it might be a hymn.

Gospel Reading is the most important reading and forms the climax of this second part of the service. It is marked out by a procession

and the reading takes place in the middle of the body of the church. It has its own responses (printed in both the liturgy booklet and on the pewsheet).

If the readings are long or lots of words for the Canticle/Gradual have been needed the Gospel reading may continue on the back page.

